

JAMES M. BAKER
MAYOR

City of Wilmington
Delaware



City of Wilmington Department of Finance
Procurement & Records Division
Louis L. Redding City/County Building
800 N. French Street, 5th Floor
Wilmington, DE 19801

Official Use Only

Vendor No.: _____

VENDOR APPLICATION FORM

Please complete this form and return it to the City of Wilmington in order to *be listed in the City's Bid Directory.* Indicate on the attached sheets the product(s) or service(s) you wish to provide.

(PLEASE TYPE OR PRINT LEGIBLY)

1. Name of Company: _____

Contact Person: _____

2. Federal Employer Identification No. (Social Security No., if individual): _____

3. Address to which bid forms and purchase orders are to be mailed:

4. Telephone: _____ 5. E-Mail Address: _____

6. Fax Number: _____ 7. Web Site: _____

8. Address and phone number to which payments are to be mailed:

Phone: _____

9. Do you claim, in connection with a Federal program, Minority Business Enterprise Status? ☐ Yes ☐ No

If yes, for statistical purposes only, indicate which category:

(a) Black American (b) Hispanic American (c) Asian American (d) Female

(e) American Indian (f) American Eskimo (g) American Aleut (n) Net Worth

10. Do you claim Disadvantaged Business Enterprise Status? ☐ Yes ☐ No

11. I certify that the information supplied herein is correct.

NAME AND TITLE

DATE

SUPPLIES
(CATEGORIES 005 THRU 899)

PLEASE PLACE A CHECK MARK (3) BY THE ITEMS YOU ARE INTERESTED IN SUPPLYING

<input type="checkbox"/> 005	ABRASIVES	<input type="checkbox"/> 072	AUTOMOTIVE: TRAILERS
<input type="checkbox"/> 73313	ABSORBENTS (RECYCLED)	<input type="checkbox"/> 080	BADGES AND OTHER IDENTIFICATION EQUIPMENT & SUPPLIES
<input type="checkbox"/> 010	ACOUSTICAL TILE, INSULATING MATERIALS, AND SUPPLIES	<input type="checkbox"/> 08010	BADGES, BUTTONS, EMBLEMS
<input type="checkbox"/> 015	ADDRESSING, COPYING, MIMEOGRAPH DUPLICATING MACHINE SUPPLIES: CHEMICALS, INKS, PAPER, ETC.	<input type="checkbox"/> 085	BAGS, BAGGING, TIES, & EROSION CONTROL SUPPLIES
<input type="checkbox"/> 016	ADVERTISING SPECIALTIES	<input type="checkbox"/> 100	BARRELS, DRUMS, KEGS, AND CONTAINERS
<input type="checkbox"/> 020	AGRICULTURAL EQUIPMENT AND ACCESSORIES	<input type="checkbox"/> 73311	BATTERIES, AUTOMOTIVE (RECYCLED)
<input type="checkbox"/> 022	AGRICULTURAL MAJOR IMPLEMENT AND ACCESSORY PARTS	<input type="checkbox"/> 103	BATTERIES, PRIMARY & RECHARGEABLE NICKEL CADMIUM
<input type="checkbox"/> 025	AIR COMPRESSORS, ACCESSORIES AND PARTS	<input type="checkbox"/> 105	BEARINGS (EXCEPT WHEEL BEARINGS & SEALS-SEE CLASS 060)
<input type="checkbox"/> 031	AIR CONDITIONING, HEATING & VENTILATING: EQUIPMENT, PARTS & ACCESSORIES (SEE RELATED ITEMS IN CLASS 740)	<input type="checkbox"/> 110	BELTS & BELTING: CONVEYOR, ELEVATOR, POWER TRANSMISSION, AND V-BELTS
<input type="checkbox"/> 68004	AMMUNITION	<input type="checkbox"/> 120	BOATS, MOTORS & MARINE & WILDLIFE SUPPLIES
<input type="checkbox"/> 040	ANIMALS, BEES, LIVESTOCK AND POULTRY	<input type="checkbox"/> 68008	BODY ARMOR, BALLISTIC (BULLETPROOF)
<input type="checkbox"/> 045	APPLIANCES & EQUIPMENT HOUSEHOLD TYPE	<input type="checkbox"/> 125	BOOKBINDING SUPPLIES
<input type="checkbox"/> 73310	ART/DRAFTING SUPPLIES (RECYCLED)	<input type="checkbox"/> 73308	BOXES, CORRUGATED (RECYCLED)
<input type="checkbox"/> 050	ART EQUIPMENT & SUPPLIES	<input type="checkbox"/> 135	BRICKS & OTHER CLAY PRODUCTS, REFRACTORY MATERIALS, AND STONE PRODUCTS
<input type="checkbox"/> 052	ART OBJECTS	<input type="checkbox"/> 140	BROOM, BRUSH & MOP MANUFACTURING MACHINERY & SUPPLIES
<input type="checkbox"/> 80515	ATHLETIC AWARDS	<input type="checkbox"/> 145	BRUSHES (NOT OTHERWISE CLASSIFIED)
<input type="checkbox"/> 880	AUDIO VISUAL EDUCATION EQUIPMENT & SUPPLIES (EXCEPT PROJECTION LAMPS - SEE CLASS 285)	<input type="checkbox"/> 150	BUILDER'S SUPPLIES
<input type="checkbox"/> 055	AUTOMOBILE & TRUCK ACCESSORIES	<input type="checkbox"/> 155	BUILDINGS FABRICATED
<input type="checkbox"/> 65058	AUTOMOBILE IMMOBILIZERS (BOOTS) FOR CARS	<input type="checkbox"/> 165	CAFETERIA & KITCHEN EQUIPMENT, COMMERCIAL
<input type="checkbox"/> 065	AUTOMOTIVE: BODIES & SPECIAL BODY ACCESSORIES FOR TRUCKS MEDIUM & HEAVY DUTY (EXCEPT SCHOOL BUSES)	<input type="checkbox"/> 175	CHEMICAL LABORATORY EQUIPMENT AND SUPPLIES
<input type="checkbox"/> 074	AUTOMOTIVE: CYCLES & OFF-ROAD MINI VEHICLES	<input type="checkbox"/> 180	CHEMICAL RAW MATERIALS
<input type="checkbox"/> 070	AUTOMOTIVE: MAJOR TRANSPORTATION EQUIPMENT	<input type="checkbox"/> 190	CHEMICALS, COMMERCIAL, IN BULK AMOUNTS
<input type="checkbox"/> 060	AUTOMOTIVE: PARTS, AND MAINTENANCE ITEMS	<input type="checkbox"/> 192	CLEANING COMPOSITIONS & SOLVENTS (NOT OTHERWISE CLASSIFIED)
<input type="checkbox"/> 075	AUTOMOTIVE: SHOP EQUIPMENT AND SUPPLIES	<input type="checkbox"/> 195	CLOCKS, TIMERS, WATCHES, AND JEWELERS & WATCHMAKERS TOOLS & EQUIPMENT
		<input type="checkbox"/> 200	CLOTHING & APPAREL
		<input type="checkbox"/> 206	COMPUTER HARDWARE (LEASE/RENTAL ONLY)

___ 207	COMPUTER HARDWARE, PERIPHERALS & ACCESSORIES (INSTALLMENTS PURCHASE/ LEASE PURCHASE ONLY)	___ 310	ENVELOPES, PLAIN OR PRINTED
___ 205	COMPUTER HARDWARE, PERIPHERALS & ACCESSORIES PURCHASE ONLY	___ 320	FASTENERS, FASTENING DEVICES PACKAGE STITCHING, STRAPPING & TYING EQUIPMENT & SUPPLIES
___ 217	COMPUTER SOFTWARE, PACKAGED FOR MAINFRAMES	___ 325	FEED & BEDDING (FOR ANIMAL AND FOWL)
___ 215	COMPUTER SOFTWARE, PACKAGED, FOR MICROCOMPUTERS	___ 330	FENCE
___ 216	COMPUTER SOFTWARE, PACKAGED, FOR MINICOMPUTERS	___ 335	FERTILIZERS & SOIL CONDITIONERS
___ 218	COMPUTER SUPPLIES (EXCEPT PAPER)	___ 340	FIRE PROTECTION EQUIPMENT AND SUPPLIES
___ 210	CONCRETE & CORRUGATED METAL CULVERTS, PIPES & OTHER PRODUCTS	___ 345	FIRST AID & SAFETY EQUIPMENT & SUPPLIES (EXCEPT NUCLEAR AND WELDING)
___ 220	CONTROLLING, INDICATING & RECORDING INSTRUMENTS & SUPPLIES	___ 350	FLAGS, FLAG POLES, BANNERS & ACCESSORIES
___ 225	COOLERS, DRINKING WATER	___ 55020	FLARES AND FUSES
___ 232	CRAFTS, GENERAL	___ 360	FLOOR COVERING, FLOOR COVERING INSTALLATION & REMOVAL EQUIPMENT & SUPPLIES
___ 233	CRAFTS, SPECIALIZED	___ 365	FLOOR MAINTENANCE MACHINES, PARTS, AND ACCESSORIES
___ 240	CUTLERY, DISHES, FLATWARE, GLASSWARE, TRAYS, UTENSILS, AND SUPPLIES	___ 371	FOODS-BEVERAGES
___ 245	DAIRY EQUIPMENT & SUPPLIES	___ 395	FORMS, CONTINUOUS (COMPUTER PAPER), & SNAP-OUT
___ 250	DATA PROCESSING CARDS & PAPER (SINGLE SHEET, NOT CONTINUOUS)	___ 400	FOUNDRY, CASTINGS, EQUIPMENT AND SUPPLIES
___ 255	DECALCOMANIAS	___ 405	LUBRICANTS
___ 265	DRAPERIES,CURTAINS & UPHOLSTERY	___ 40512	HEATING FUEL
___ 271	DRUGS, PHARMACEUTICALS, & SETS	___ 40515	GASOLINE
___ 269	DRUGS/PHARMACEUTICALS	___ 73312	GLASS BEADS, (RECYCLED)
___ 281	ELECTRICAL - LIGHTING & FIXTURES	___ 420	FURNITURE (EXCEPT OFFICE AND HOSPITAL)
___ 280	ELECTRICAL CABLES & WIRES (NOT ELECTRONIC)	___ 410	FURNITURE, HOSPITAL-SPECIALIZED
___ 286	ELECTRICAL EQUIPMENT & SUPPLIES (EXCEPT CABLE, WIRE & LIGHTING)	___ 415	FURNITURE, LABORATORY-SPECIALIZED
___ 287	ELECTRONIC COMPONENTS, REPLACEMENT PARTS & ACCESSORIES AND MISCELLANEOUS ELECTRONIC EQUIPMENT (NOT FOR TESTING, MEASURING, OR ANALYZING-SEE CLASS 730	___ 435	GERMICIDES, HOSPITAL & PERSONAL MATERIAL (INCLUDING AUTOMOBILES) SANITATION PRODUCTS (FOR
___ 295	ELEVATORS, BUILDING TYPE	___ 440	GLASS & GLAZING SUPPLIES PHARMACEUTICALS
___ 300	EMBOSSING & ENGRAVING	___ 460	HOSE, ALL KINDS (EXCEPT
___ 290	ENERGY COLLECTING EQUIPMENT & ACCESSORIES: SOLAR & WIND	___ 461	HOSPITAL EQUIPMENT, RESPIRATORY THERAPY
___ 305	ENGINEERING EQUIPMENT, SURVEYING EQUIPMENT, DRAWING INSTRUMENTS, AND SUPPLIES	___ 465	HOSPITAL EQUIPMENT-GENERAL AND SPECIALIZED
___ 73304	ENVELOPES (RECYCLED)	___ 470	HOSPITAL EQUIPMENT-MOBILITY, SPEECH & VISION IMPAIRED
		___ 475	HOSPITAL SUNDRIES
		___ 485	JANITORIAL SUPPLIES, GENERAL LINE

___ 490	LABORATORY EQUIPMENT AND ACCESSORIES FOR GENERAL ANALYTICAL & RESEARCH USE: NUCLEAR, OPTICAL & PHYSICAL	___ 56054	PALLETS, WOOD
___ 493	LABORATORY EQUIPMENT AND ACCESSORIES: BIOCHEMISTRY, CHEMISTRY, ENVIRONMENTAL SCIENCE, ETC.	___ 640	PAPER & PLASTIC PRODUCTS, DISPOSABLE
___ 500	LAUNDRY & DRY CLEANING EQUIPMENT, COMMERCIAL	___ 645	PAPER (FOR OFFICE & PRINT SHOP USE)
___ 505	LAUNDRY & DRY CLEANING SUPPLIES	___ 650	PARK, PLAYGROUND & SWIMMING POOL EQUIPMENT
___ 510	LAUNDRY TEXTILES & SUPPLIES	___ 64565	PAPER, FACSIMILE
___ 517	LAWN & ROADSIDE MAINTENANCE EQUIPMENT (TO BE MOUNTED OR TOWED BEHIND POWERED EQUIPMENT)	___ 73302	PAPER, XEROGRAPHIC (RECYCLED)
___ 515	LAWN EQUIPMENT & ACCESSORIES	___ 73301	PAPER, COMPUTER (RECYCLED)
___ 520	LEATHER, SHOE FINDINGS, HARNESS & SADDLES	___ 655	PHOTOGRAPHIC EQUIPMENT & SUPPLIES (NOT INCLUDING GRAPHIC ARTS, MICROFILM, & X-RAY)
___ 540	LUMBER, PLYWOOD, PRESSBOARDS, SHEETROCK, SHINGLES, SIDINGS & STAKES	___ 665	PLASTICS (NOT DISHES) & FORMING LAMINATING, & MOLDING EQUIPMENT
___ 545	MACHINERY & HEAVY HARDWARE	___ 670	PLUMBING EQUIPMENT, FIXTURES AND SUPPLIES
___ 550	MARKERS, PLAQUES, SIGNS & TRAFFIC CONTROL DEVICES	___ 680	POLICE EQUIPMENT & SUPPLIES
___ 89045	METER, WATER	___ 696	PRINTING (ALSO SEE CLASS 250 and 395)
___ 89046	METER, WATER, PARTS & FITTINGS	___ 700	PRINTING PLANT EQUIPMENT & SUPPLIES (EXCEPT PAPERS)
___ 575	MICROFICHE, MICROFILM, MICROFILMING EQUIPMENT & SUPPLIES	___ 705	PRINTING PREPARATIONS: ETCHING, PHOTOENGRAVING, TYPESETTING, & PREPARING MATS, NEGATIVES & PLATES
___ 580	MUSICAL INSTRUMENTS & SUPPLIES	___ 715	PUBLICATIONS & AUDIOVISUAL MATERIALS (PREPARED MATERIALS ONLY, NOT EQUIPMENT, SUPPLIES, OR PRODUCTION)
___ 270	NON-PRESCRIPTION & MISCELLANEOUS	___ 720	PUMPS & PUMP ACCESSORIES (EXCEPT AUTOMOTIVE ENGINE, HOSPITAL, LABORATORY, MARINE BAILING & BILGE, HVAC & VACUUM)
___ 590	NOTIONS & SEWING SUPPLIES, ALL KINDS	___ 725	RADIO & TELECOMMUNICATIONS EQUIPMENT & ACCESSORIES
___ 595	NURSERY STOCK, EQUIPMENT & SUPPLIES	___ 730	RADIO, TELEVISION & ELECTRONIC TESTING, MEASURING & ANALYZING EQUIPMENT & ACCESSORIES (ALSO SEE CLASS 840)
___ 600	OFFICE MACHINES, EQUIPMENT AND ACCESSORIES	___ 735	RAGS, SHOP TOWELS & WIPING CLOTHS
___ 605	OFFICE MECHANICAL AIDS, SMALL MACHINES & APPARATUSES	___ 733	RECYCLED PRODUCTS
___ 615	OFFICE SUPPLIES (NOT OTHERWISE CLASSIFIED)	___ 740	REFRIGERATION EQUIPMENT AND ACCESSORIES
___ 620	OFFICE SUPPLIES, ERASERS, INKS LEADS, PENS, PENCILS, ETC.	___ 745	ROAD & HIGHWAY BUILDING MATERIALS (ASPHALTIC)
___ 610	OFFICE SUPPLIES: CARBON PAPER & RIBBONS, ALL TYPES	___ 750	ROAD & HIGHWAY BUILDING MATERIALS (NOT ASPHALTIC)
___ 73309	OFFICE SUPPLIES, (RECYCLED)	___ 755	ROAD, HIGHWAY & CONSTRUCTION EQUIPMENT & PARTS: ASPHALT & CONCRETE HANDLING & PROCESSING
___ 73305	PAPER TOWELS (RECYCLED)	___ 765	ROAD, HIGHWAY & CONSTRUCTION EQUIPMENT ACCESSORIES & PARTS SPECIALIZED (INCLUDING ATTACHMENTS)
___ 625	OPTICAL EQUIPMENT & SUPPLIES		
___ 630	PAINT, PROTECTIVE COATINGS, VARNISH, WALLPAPER & RELATED PRODUCTS		
___ 635	PAINTING EQUIPMENT & ACCESSORIES		

___ 760	ROAD, HIGHWAY & CONSTRUCTION EQUIPMENT: PACKING, GRADING, MOVING, EARTH HANDLING, ETC.	___ 845	TESTING APPARATUS AND INSTRUMENTS (NOT FOR ELECTRICAL OR ELECTRONIC MEASUREMENTS)
___ 770	ROOFING (EXCEPT WOOD - SEE CLASS 540)	___ 850	TEXTILES, FIBERS, HOUSEHOLD LINENS, & PIECE GOODS
___ 775	SALT (SODIUM CHLORIDE) EXCEPT TABLE - SEE CLASS 377)	___ 855	THEATRICAL EQUIPMENT & SUPPLIES
___ 780	SCALES & WEIGHING APPARATUS (SEE 175-08 FOR LABORATORY BALANCES)	___ 860	TICKETS, COUPON BOOKS, SALES BOOKS, SCRIPT BOOKS, ETC.
___ 790	SEED, SOD, SOIL & INOCULANTS	___ 73307	TIRES, RETREAD (RECYCLED)
___ 800	SHOES AND BOOTS	___ 863	TIRES AND TUBES
___ 803	SOUND SYSTEMS, COMPONENTS & ACCESSORIES: GROUP INTERCOM, MUSIC, PUBLIC ADDRESS, ETC.	___ 73306	TOILET TISSUES (RECYCLED)
___ 805	SPORTING & ATHLETIC GOODS	___ 73303	TONER, CARTRIDGE (RECYCLED)
___ 810	SPRAYING EQUIPMENT (EXCEPT HOUSEHOLD, NURSERY PLANT, & PAINT)	___ 866	TRACTORS, DIESEL & GASOLINE
___ 815	STEAM & HOT WATER SPECIALTIES	___ 865	TWINE
___ 820	STEAM BOILERS, STEAM HEATING & POWER PLANT EQUIPMENT	___ 870	VENETIAN BLINDS, AWNINGS, AND SHADES
___ 825	STOCKMAN EQUIPMENT & SUPPLIES ACCESSORIES & SUPPLIES	___ 875	VETERINARY EQUIPMENT & SUPPLIES
___ 830	TANKS (METAL, WOOD, & SYNTHETIC MATERIALS): MOBILE, PORTABLE AND STATIONARY	___ 883	WASTE & REFUSE EQUIPMENT AND PARTS
___ 832	TAPE (NOT DATA PROCESSING, MEASURING, OPTICAL, SEWING, SOUND OR VIDEO)	___ 890	WATER SUPPLY & SEWAGE TREATMENT EQUIPMENT (NOT FOR AIR CONDITIONING, STEAM BOILER, OR LABORATORY REAGENT WATER)
___ 840	TELEVISION/VIDEO EQUIPMENT AND ACCESSORIES	___ 885	WATER TREATING CHEMICALS
		___ 894	WELDING EQUIPMENT, GASES AND SUPPLIES

SERVICES
(CATEGORIES 900 THRU 99999)

PLEASE PLACE A CHECK MARK (3) BY THE ITEMS YOU ARE INTERESTED IN SUPPLYING

- | | | | |
|--------------------------------|---------------------------------------|--------------------------------|---|
| <input type="checkbox"/> 902 | ADVERTISING/PUBLIC RELATION SERVICES | <input type="checkbox"/> 91339 | GRADING, EXCAVATING & SODDING |
| <input type="checkbox"/> 903 | AERIAL & AIRCRAFT SERVICES | <input type="checkbox"/> 91338 | HAULING |
| <input type="checkbox"/> 904 | AGRICULTURAL & CONSERVATION SERVICES | <input type="checkbox"/> 91341 | HIGHWAY & ROAD, ASPHALT |
| <input type="checkbox"/> 905 | ALCOHOL & DRUG ABUSE SERVICES | <input type="checkbox"/> 939 | HOUSING DEVELOPMENT SERVICES |
| <input type="checkbox"/> 907 | APPRAISAL SERVICES | <input type="checkbox"/> 90942 | HVAC MAINTENANCE |
| <input type="checkbox"/> 92405 | ARCHITECT/ENGINEER SERVICES | <input type="checkbox"/> 91340 | HVAC SERVICE |
| <input type="checkbox"/> 908 | ARTISTIC SERVICES | <input type="checkbox"/> 942 | INDUSTRIAL ENGINEERING SERVICES |
| <input type="checkbox"/> 92509 | ASBESTOS REMOVAL | <input type="checkbox"/> 98030 | INDUSTRIAL EQUIPMENT, RENTAL OF |
| <input type="checkbox"/> 96110 | AUCTIONEERING SERVICES | <input type="checkbox"/> 943 | INSURANCE |
| <input type="checkbox"/> 95612 | AUTOMOBILE BODY REPAIR | <input type="checkbox"/> 90947 | JANITORIAL/CUSTODIAL SERVICE |
| <input type="checkbox"/> 909 | BUILDING MAINTENANCE & REPAIR | <input type="checkbox"/> 947 | LABORATORY SERVICES |
| <input type="checkbox"/> 99515 | BUS W/OPERATOR | <input type="checkbox"/> 949 | LANDSCAPE SERVICES |
| <input type="checkbox"/> 93420 | CAFETERIA SERVICES | <input type="checkbox"/> 950 | LEASE OF CAPITAL EQUIPMENT (FOR MORE THAN ONE YEAR) |
| <input type="checkbox"/> 91320 | CARPENTRY SERVICE | <input type="checkbox"/> 95016 | LEASE OF FORKLIFT TRUCKS |
| <input type="checkbox"/> 93423 | COFFEE SERVICES | <input type="checkbox"/> 951 | LEGAL SERVICES |
| <input type="checkbox"/> 93217 | COLLECTION SERVICES (PARKING TICKETS) | <input type="checkbox"/> 91350 | LOCKSMITH SERVICE |
| <input type="checkbox"/> 90402 | COMPOSTING SERVICES | <input type="checkbox"/> 96148 | MACHINE SHOP WORK |
| <input type="checkbox"/> 91307 | CONSTRUCTION MANAGEMENT | <input type="checkbox"/> 955 | MAIL HANDLING SERVICE |
| <input type="checkbox"/> 91309 | CURBS, GUTTERS & SIDEWALKS | <input type="checkbox"/> 956 | MAINTENANCE & REPAIR SERVICES |
| <input type="checkbox"/> 916 | DATA PROCESSING SERVICES | <input type="checkbox"/> 957 | MANAGEMENT SERVICES |
| <input type="checkbox"/> 91325 | DEMOLITION SERVICE | <input type="checkbox"/> 91352 | MARINE CONSTRUCTION |
| <input type="checkbox"/> 91330 | ELECTRICAL SERVICE, NEW CONSTRUCTION | <input type="checkbox"/> 91355 | MASONRY: BRICK WORK, LAYING REPAIR, ETC. |
| <input type="checkbox"/> 922 | EMERGENCY MEDICAL SERVICES | <input type="checkbox"/> 91357 | MASONRY: CONCRETE WORK, REPAIR, ETC. |
| <input type="checkbox"/> 923 | EMPLOYMENT SERVICES | <input type="checkbox"/> 91358 | MEMORIALS |
| <input type="checkbox"/> 925 | ENVIRONMENTAL SERVICES | <input type="checkbox"/> 91359 | MECHANICAL CONTRACTORS |
| <input type="checkbox"/> 926 | EVALUATION & DIAGNOSTIC SERVICES | <input type="checkbox"/> 962 | MOVING SERVICES |
| <input type="checkbox"/> 91335 | EXCAVATING SERVICES | <input type="checkbox"/> 94960 | MOVING, LANDSCAPE |
| <input type="checkbox"/> 90933 | EXTERMINATING SERVICE | <input type="checkbox"/> 965 | NATURAL RESOURCES SERVICES |
| <input type="checkbox"/> 96126 | FENCE INSTALLATION SERVICES | <input type="checkbox"/> 91360 | PAINTING |
| <input type="checkbox"/> 932 | FINANCIAL SERVICES | <input type="checkbox"/> 91362 | PAVING SERVICE |
| <input type="checkbox"/> 98222 | FIRE EXTINGUISHER INSPECTION | <input type="checkbox"/> 970 | PHOTOGRAPHIC SERVICES |
| <input type="checkbox"/> 934 | FOOD & BEVERAGE SERVICE | <input type="checkbox"/> 91378 | PLAYGROUND: TENNIS, HANDBALL, BASKETBALL, ETC. |
| <input type="checkbox"/> 91337 | GENERAL CONTRACTOR SERVICES | | |
| <input type="checkbox"/> 90938 | GLASS INSTALLATION | | |

___ 90956	PLUMBING REPAIR	___ 91367	STEEL ERECTION
___ 91365	PLUMBING SERVICE, NEW CONSTRUCTION	___ 987	SURVEY SERVICES
___ 98053	PORTABLE TOILETS, RENTAL OF	___ 91369	SWIMMING POOLS
___ 972	PRINTING, BOOKBINDING & RELATED SERVICES	___ 990	TELECOMMUNICATIONS SERVICES
___ 91368	RAILROAD CONSTRUCTION	___ 991	TEMPORARY PERSONNEL
___ 979	RECREATIONAL SERVICES	___ 98068	TENTS, RENTAL OF
___ 91366	RENOVATION, SMALL CONSTRUCTION	___ 91380	TRAFFIC SIGNAL CONSTRUCTION & REPAIR SERVICES
___ 981	RENT/LEASE OF SPACE	___ 994	TRAINING SERVICES
___ 980	RENTAL OF CAPITAL EQUIPMENT (FOR LESS THAN ONE YEAR)	___ 995	TRANSPORTATION SERVICES
___ 91370	ROOFING SERVICE	___ 94980	TREE TRIMMING
___ 982	SECURITY & GUARD SERVICES	___ 97690	UNIFORM RENTAL
___ 91377	SEWERS & UTILITIES REPAIRS, CONSTRUCTION & RECONSTRUCTION	___ 96185	VEHICLE TOWING SERVICE
___ 96176	SOLID DEWATERING SERVICES	___ 93475	VENDING
		___ 998	WAREHOUSE SERVICES
		___ 90995	WINDOW CLEANING
		___ 999	WRITING SERVICES

DISADVANTAGED BUSINESS ENTERPRISES

1. As defined in Section 35-131 of the City Code, a "Disadvantaged Business Enterprise" (D.B.E.) shall mean a business at least fifty-one percent (51%) of which is owned and controlled by one or more socially disadvantaged individuals who, in fact, control the management and daily business operations of that business.
2. "Disadvantaged Individuals" are those who have been actual victims of discriminatory practices or whose individuals whose ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities as compared to others in the same business who are not so disadvantaged.
 - In determining the degree of diminished credit and capital opportunities, the City may consider, but shall not be limited to, reviewing the assets and net worth of disadvantaged individuals and disadvantaged businesses.
 - For purposes of determining the disadvantage in competing for City contracts, there shall be a presumption of economic disadvantage if the net worth of each of the individuals who together own and control fifty-one percent (51%) of the disadvantaged business enterprise, exclusive of up to one hundred and fifty thousand dollars (\$150,000.00) of equity in his or her primary residence, is less than five hundred thousand dollars (\$500,000.00).
 - In its administration of programs developed pursuant to Section 35-115 of the City Code, the City may direct its assistance toward those economically disadvantaged individuals who are among the chronically unemployed in may identify demographic subgroups of disadvantaged individuals identified by race or national origin whenever current, verifiable local statistics confirm the existence of unemployment rates among such individuals that are more than fifty percent (50%) above the prevailing overall unemployment rate statewide.
3. All contractors doing business with the City shall show good-faith efforts to obtain disadvantaged subcontracting businesses' participation. Credible evidence of good faith efforts shall include documentation showing names and addresses of businesses contacted, contact persons, telephone numbers, sources used to identify DBEs, methods used to make contact, dates that businesses were contacted, responses and dates responses were received, type of subcontract, reasons for rejection and estimated value of subcontract. The City's form D.B.E.-1 must be completed and submitted with each bid.

CITY OF WILMINGTON

EQUAL OPPORTUNITY/CONTRACT COMPLIANCE OFFICE

The City of Wilmington, through its Commerce Department's Equal Opportunity/Contract Compliance Office, is dedicated to assisting disadvantaged business enterprises (DBEs) to become actively involved in the City's procurement process. In developing its program to expand opportunities for disadvantaged businesses, the City has established goals for contracting with DBEs for percentages for the total dollar amount of each contract category percentages of the total dollar amount of each contract category during each fiscal year. To this end, the percentage goal is set annually by the City's Equal Opportunity Contract Review Board for all construction contracts, goods and services, and professional service contracts.

The City of Wilmington's Equal Opportunity Contract Review Board has members, two appointed by the Mayor, two appointed by the President of City Council, and one person from the City's Equal Opportunity/Contract Compliance Office.

In seeking to expand opportunities for disadvantaged businesses, the City through its Equal Opportunity/Contract Compliance Office:

- Administers the City's certification process for disadvantaged businesses, and publishes a disadvantaged vendor directory to be utilized for bid notification.
- Monitors procurement activities and enforces the City's goal requirements.
- Provides technical assistance to disadvantaged businesses on business related issues.

For more information, please contact:

City of Wilmington
Economic Development Office
Equal Opportunity/Minority Business Office
Louis L. Redding City/County Building, 3rd Floor
800 French Street
Wilmington, Delaware 19801
(302) 576-2131

**CITY OF WILMINGTON
DISADVANTAGED BUSINESS CERTIFICATION FORM SUMMARY**

1. **NAME & ADDRESS OF FIRM:** _____

2. **PHONE:** _____ **PRODUCT OR SERVICE LINE:** _____

3. **TYPE OF FIRM:** ☐ Corporation ☐ Partnership ☐ Individual ☐ Other
If "Other" please describe: _____

4. **DATE OF ORIGINATION OF FIRM:** _____

5. **BUSINESS LICENSES HELD:** City: _____ State: _____ Other: _____

6. **DISADVANTAGED OWNERSHIP OF FIRM:** (attach additional pages if necessary)

	<u>Name and Social Security #</u>	<u>Ownership % of Firm</u>	<u>Basis for Disadvantaged Status</u>
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____

7. **NON-DISADVANTAGED OWNERSHIP OF FIRM:**

	<u>Ownership Name and Social Security #</u>	<u>% of Firm</u>	<u>Basis for Disadvantaged Status</u>
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____

8. I hereby certify that the information provided above and in the attached documentation is true and complete to the best of my knowledge and belief, and that I have been duly authorized to make this certification on behalf of the firm.

_____	NAME
DATE	TITLE
_____	NOTARY

WARNING: Making a false written statement on this certification shall constitute the misdemeanor of "making a false written statement."

FOR OFFICE USE ONLY

DATE RECEIVED: _____
DATE APPROVED: _____
INFORMATION VERIFIED: _____